



## RUSHMOOR BOROUGH COUNCIL

# LICENSING AND GENERAL PURPOSES COMMITTEE

*at the Council Offices, Farnborough on  
Thursday, 25th May, 2017 at 7.00 pm*

**To:**

Cllr A. Jackman (Chairman Designate)  
Cllr J.E. Woolley (Vice-Chairman Designate)

Cllr Sue Carter  
Cllr Sophia Choudhary  
Cllr Liz Corps  
Cllr Jennifer Evans  
Cllr B. Jones  
Cllr S.J. Masterson  
Cllr M.D. Smith  
Cllr L.A. Taylor  
Cllr Jacqui Vosper

Enquiries regarding this agenda should be referred to the Committee Administrator,  
Kathy Flatt, Democratic and Customer Services, Tel. (01252 398829) or email  
[kathy.flatt@rushmoor.gov.uk](mailto:kathy.flatt@rushmoor.gov.uk).

# **A G E N D A**

1. **MINUTES – (Pages 1 - 4)**

To confirm the Minutes of the Meeting held on 27th March, 2016 (copy attached).

2. **INTERNAL AUDIT - AUDIT OPINION – (Pages 5 - 12)**

To consider the Audit Manager's Report No. AUD1703 (copy attached), which explains the legislative requirements and best practice guidance for reporting on the adequacy and effectiveness of the Council's framework of governance, risk management and control environment and presents the Audit Manager's opinion on the level of assurance. The Committee is also asked to endorse the Quality and Assurance Improvement Plan.

3. **INTERNAL AUDIT - PUBLIC SECTOR INTERNAL AUDITING STANDARDS – (Pages 13 - 82)**

To consider the Audit Manager's Report No. AUD1701 (copy attached), which describes the results of a self-assessment carried out by the Audit Manager against the Public Sector Internal Auditing Standards (PSIAS) and sets out a plan to address or minimise any non-compliance.

4. **ACCOUNTING POLICIES AND RELATED MATTERS FOR THE YEAR 2016-17 – (Pages 83 - 88)**

To consider the Head of Financial Services' Report No. FIN1720 (copy attached), which reviews the proposed accounting policies to be applied for the closure of the 2016/17 accounts.

5. **APPOINTMENTS – (Pages 89 - 98)**

(1) **Outside Bodies –**

To consider the appointment of representatives to outside bodies. A list of those bodies on which the Council is represented, which includes details of proposed nominations for 2017/18, is attached.

(2) **Appointments and Appeals Panel –**

To confirm the Members of the Appointments and Appeals Panels for the 2017/18 Municipal Year on the basis of four Members (1 Con: 1 Lab: 1 UKIP and a representative of the Cabinet, which would normally be the Cabinet Member for Corporate Services).

(3) **Elections Group –**

To confirm the Members of the Elections Group for the 2017/18 Municipal Year. Previously, the Group consisted of the Cabinet Member with responsibility for electoral services (Concessions and Community Support), the Chairman of the Licensing and General Purposes Committee, the Chairman of the Borough Services Policy and Review Panel and representatives of the other Groups. The Elections

Group has been established jointly by the Borough Services Policy and Review Panel and this Committee.

**(4) Licensing Sub-Committee –**

To confirm the Members of the Licensing Sub-Committee for the 2017/18 Municipal Year on the basis of five Members (3 Con: 2 Lab).

**(5) Licensing Sub-Committee (Alcohol and Entertainments) –**

To confirm that the Head of Democratic and Customer Services is authorised to make appointments from the membership of the Licensing and General Purposes Committee in accordance with the procedure agreed by the Committee at its meeting on 21st May, 2009 and detailed in the Licensing Sub-Committee (Alcohol and Entertainments) Hearings Protocol and Procedure.

**(6) Local Plan Members Group –**

To confirm the Members of the Local Plan Members Group for the 2017/18 Municipal Year on the basis of eight Members including the Leader of the Council, the Cabinet Member for Environment and Service Delivery, the Chairman of the Development Management Committee and five Members (2 Con: 2 Lab: 1 UKIP).

**PUBLIC PARTICIPATION AT MEETINGS**

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Committee Administrator at the Council Offices, Farnborough by 5.00 pm three working days prior to the meeting.

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